



**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT**

**REQUEST FOR
NON-STANDARD ASSESSMENT ACCOMMODATIONS**

In order to provide reasonable accommodations for all students to participate in the State Assessment System, it is sometimes necessary to request an accommodation that is not listed in the New Mexico Student Assessment Accommodations Manual. Such accommodations may be requested from the Public Education Department no later than two weeks prior to the test administration window. PED approval is required prior to the administration of a requested accommodation.

Date:		Case # (PED use only)			
District: (please print)		District Code:			
School: (please print)		School Code:			
Principal: (please print)		Principal Phone # and email address: (please print)			
Contact Person: (please print)		Contact Person Phone # and email address: (please print)			
Date:	Grade:	Student Name: (please print)		Student ID:	
IEP:	504:	ELL:	SAT:	OTHER SCHOOL TEAM:	
SBA:		NMHSCE:		ACCESS:	
Accommodation Requested:					
Justification for Request:					
BELOW: FOR PED USE ONLY			FAX TO: 505.827.6689		
Approved:	Justification for Approval: (please print)				
Not Approved:	Justification for Denial: (please print)				
Signature: (of person approving/denying request)		Printed Name: (Person approving/denying request)		Date:	

Please sent completed form to the Director of Assessment by **Fax at 505-827-6689**

June 2010v