

Clovis Community College Plan for Improvement for Perkins Performance Indicators

For Year 2010 -2011

Dr. Michelle Schmidt, Dean of Student Services will lead a team of Clovis Community College (CCC) staff to attend the Non-Traditional Careers: Best Practices, Strategies and Tools for Recruiting and Retaining Women in STEM Pre-Conference at the New Mexico Association of Career Technical Education June 7, 2010 in Ruidoso.

The team who will attend this training:

Dr. Schmidt – Dean of Student Services

John Hansen – Recruiter

Jackie Hoppe – Transitional Studies Case Manager

Lori Hicks – Cosmetology Instructor

Dr. Robin Jones – Dean of Allied Health

Delane McUne – Industrial Technology Instructor

This team along with Dr. Becky Rowley, Executive Vice President and Jean Morrow, Perkins Projects Director will develop strategies and plans for ways CCC will improve non-traditional participation and completion for the entire college, with specific focus on the career technical programs. Jean Morrow and Dr. Michelle Schmidt will be the leaders to see that the plan is fully developed and completed.

This plan may include recruiting activities, marketing, and webinars and training for staff. There may be collaboration with the TRiO program, the Gear Up and Upward Bound programs, the Center for Student Success, Adult Basic Education, transitional studies case management, and expansion of on campus and online tutoring services through our Access to All projects within our Title V Hispanic Serving Institutions grant.

At this point, we believe one target group will be nontraditional potential students who express interest in career technical programs, but are enrolled in remedial or developmental courses to get their academic skills to the level that they can be successful in the career technical program courses. The action plan will be assigning these students to a case manager advisor who will provide continual communication and resources for the students.

CCC has hired a new Institutional Research Analyst who will be auditing our data for omissions, errors and methodology and will working with the team. Her first assignment will be to review the data for the performance measures and to report to Jean Morrow. She will pull the CTE nontraditional students and help devise a way to identify potential CTE nontraditional students as they register for classes.

A complete plan of activities and a timeline for the entire year will be developed and submitted by August 1, 2010. Progress reports will be submitted on October 1, December 1, February 1, April 1 and June 30. These dates for progress report were selected because they will give us time after registration for each semester is completed to be certain the targeted students are getting case management services.

Clovis Community College Action Plan Time Line

Goal	Activity	Date of	Who is	Notes
------	----------	---------	--------	-------

Clovis Community College Action Plan Time Line

		Completion	Responsible	
Increase Credentials, Certificates or Degrees	Review Banner data collection of cohorts, CTE concentrators	July 1, 2010 Follow up depending on results	Jean Morrow	New data analyst on staff will review methodology Check for inclusion of Letter of Qualification recipients in count
	Based on data and strategies learned at Ruidoso conference – team will devise additional strategies and activities	July 1, 2010 Each activity will be added to time line for follow up every other month	Michelle Schmidt	
	Report to Tony CTWEB on progress on activities for this goal	August 1, 2010 October 1, 2010 December 1, 2010 February 1, 2010 April 1, 2010 June 30, 2010	Jean Morrow	
Increase Nontraditional Participation	Review marketing materials aimed at high school students – increase nontraditional student presence in marketing materials	Ongoing throughout Year Follow up on a monthly basis	Michelle Schmidt & John Hansen Jean Morrow	Start with view book to be published in October
	Identify nontraditional students who have expressed interest in career technical programs who are enrolled in developmental classes	July 1, 2010 (this has been started)	Michelle Schmidt	Pull data from advisor lists, OT waiting lists, Allied Health waiting lists
	Assign potential CTE nontraditional students who are on waiting lists to case management advisors	August 1, 2010 Follow up Sept 1 after registration for fall	Michelle Schmidt/Bonnie Miller Michelle Schmidt	Increased communication from case manager advisor- phone calls, etc.
	Assign new potential CTE nontraditional	Ongoing throughout	Michelle Schmidt/	

Clovis Community College Action Plan Time Line

	students who need developmental classes to case management advisors	year Follow up every other month	Bonnie Miller Jean Morrow	
	Based on data and strategies learned at Ruidoso conference – team will devise additional strategies and activities	July 1, 2010	Michelle Schmidt	
	Report to CTWEB on progress on activities for this goal	August 1, 2010 October 1, 2010 December 1, 2010 February 1, 2010 April 1, 2010 June 30, 2010	Jean Morrow	
Increase Nontraditional Completion	Identify nontraditional CTE students and do intensive case management advising with them	August 23, 201 and ongoing	Michelle Schmidt/Bonnie Miller	
	Based on data and strategies learned at Ruidoso conference – team will devise additional strategies and activities	July 1, 2010	Michelle Schmidt	
	Report to CTWEB on progress on activities for this goal	August 1, 2010 October 1, 2010 December 1, 2010 February 1, 2010 April 1, 2010 June 30, 2010	Jean Morrow	
	Submit an action plan of additional activities to CTEWB for the entire year	August 1, 2010	Jean Morrow	