



**STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT**  
Priority Schools Bureau  
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January 5, 2012

Dear Superintendent/Charter School Director:

I wanted to update you on information regarding the Alternative Governance Plan and the CLASS School Self Assessment.

Based on NCLB (LEA and School Improvement Non-Regulatory Guidance) and State Statute, (22-2C-7. I.); all Restructuring 1 (R1) Schools must develop an "Alternative Governance Plan" (AGP) to be implemented the following school year should the school continue to not meet AYP and move into Restructuring II.

This letter is to let you know of the timelines and requirements for development and completion of the AGP.

1. If the R1 School did not complete the CLASS School Self Assessment in 2009-2010, this must be completed, and the Summary pages and identified Web EPSS priorities must be uploaded into the School Web EPSS file cabinet on or before April 30, 2012. This self assessment serves as the tool to be used by the school to guide district and school leadership teams in making instructional decisions as well as decisions about which AGP options should be implemented.
2. Based on the above referenced assessment and reviews, the district must, in collaboration with the school, determine which of the AGP options will be implemented for the 2012-2013 school year in the event the school moves to an AYP status of Restructuring II.
3. Complete the cover page for the AGP and present the plan, inclusive of the revised Web EPSS to your Board of Education and get their formal approval in a public meeting.
4. Upload the AGP document into the file cabinet of the school Web EPSS no later than June 14, 2012.

Should you have any questions or need any technical assistance, please contact your Regional Support Specialist (RSS) directly. Contact information may be found at: <http://www.ped.state.nm.us/A-Z>; Priority Schools.

Thank you for your cooperation. We look forward to our continued work together.

Connie J. Hansen  
Acting Director, PSB