

**TITLE 6            PRIMARY AND SECONDARY EDUCATION**  
**CHAPTER 60       SCHOOL PERSONNEL - GENERAL PROVISIONS**  
**PART 7             EDUCATOR LICENSURE APPLICATION FEE**

**6.60.7.1            ISSUING AGENCY:** Public Education Department (PED)  
[6-15-98, 7-30-99; 6.60.7.1 NMAC - Rn, 6 NMAC 4.2.4.7.1, 10-13-00; A, 08-31-04; A, 10-31-07]

**6.60.7.2            SCOPE:** Chapter 60, Part 7 governs the collection of an application fee for initial and renewal applications for educational licensure and for adding licensure endorsements.  
[6-15-98; 6.60.7.2 NMAC - Rn, 6 NMAC 4.2.4.7.2, 10-13-00; A, 04-29-05]

**6.60.7.3            STATUTORY AUTHORITY:** Sections 22-2-1, NMSA 1978, 22-8-44 NMSA 1978 and 22-10A-3, NMSA 1978.  
[6-15-98; 6.60.7.3 NMAC - Rn, 6 NMAC 4.2.4.7.3, 10-13-00; A, 09-30-03]

**6.60.7.4            DURATION:** Permanent  
[6-15-98; 6.60.7.4 NMAC - Rn, 6 NMAC 4.2.4.7.4, 10-13-00]

**6.60.7.5            EFFECTIVE DATE:** June 15, 1998, unless a later date is cited in the history note at the end of a section.  
[6-15-98; 6.60.7.5 NMAC - Rn, 6 NMAC 4.2.4.7.5 & A, 10-13-00]

**6.60.7.6            OBJECTIVE:** This rule establishes specific requirements for the payment of an application fee for initial and renewal applications for educator licensure and for adding licensure endorsements.  
[6-15-98; 6.60.7.6 NMAC - Rn, 6 NMAC 4.2.4.7.6, 10-13-00; A, 04-29-05]

**6.60.7.7            DEFINITIONS:** "Indigency" means the inability, as determined by the professional licensure bureau (PLB) of the (PED), to pay a licensure fee from available present income and assets without due hardship.  
[6-15-98; 6.60.7.7 NMAC - Rn, 6 NMAC 4.2.4.7.7 & A, 10-13-00; A, 08-31-04; A, 10-31-07]

**6.60.7.8            REQUIREMENTS:**

A.        Beginning July 1, 2006, applicants seeking an initial educator license shall pay by money order or certified check or other form acceptable to the PED the following fees at the time of submission of their applications:

(1)       all applicants, except those described in Paragraphs (2) or (3) below, shall pay an application fee of \$65.00.

(2)       applicants for educational assistant, school health assistant licensure or substitute teacher certification shall pay an application fee of \$25.00.

(3)       applicants for athletic coaching licensure who are seeking a coaching license only shall pay a fee of \$25.00.

B.        Beginning July 1, 2006, applicants seeking the renewal of an existing educator license through the PED shall pay by money order or certified check or other form acceptable to the PED the following fees at the time of submission of their applications:

(1)       all applicants, except those described in Paragraphs (2) or (3) below, shall pay an application fee of \$35.00.

(2)       applicants for educational assistant, school health assistant licensure or substitute teacher certification shall pay an application fee of \$25.00.

(3)       applicants for athletic coaching licensure who are seeking a coaching license only shall pay a fee of \$25.00.

C.        Beginning July 1, 2006, applicants seeking advancement to higher levels of teacher licensure by initial submission of a professional development dossier (PDD) as provided in 6.69.4.11 NMAC shall pay \$185.00 by money order, certified check or other payment method acceptable to the PED or its contractor at the time of submission of their PDD. Applicants who resubmit previously failed PDD strands shall pay a fee of \$65 for one strand, \$115 for two strands and \$165 for three strands. If submission of the PDD corresponds with the renewal of licensure, the fee for renewal in Subsection B of this section shall be waived.

D.        Beginning July 1, 2006, applicants seeking to add an endorsement or endorsements to an existing

license shall pay by money order or certified check or other form acceptable to the PED a fee of \$35.00.

E. Beginning February 1, 2007, applicants seeking alternative teaching licensure by way of portfolio review in Paragraph (3) of Subsection B of 6.60.3.8 NMAC shall pay upon registration by money order, certified check or other payment method applicable to the PED or its contractor a \$300.00 fee, which shall be non-refundable. Applicants who resubmit previously failed portfolio strands shall pay a fee of \$100.00 per strand. [6-15-98; 6.60.7.8 NMAC - Rn, 6 NMAC 4.2.4.7.8 & A, 10-13-00; A, 09-30-03; A, 08-31-04; A, 04-29-05; A, 05-31-06; A, 10-31-06; A, 10-31-07]

**6.60.7.9 IMPLEMENTATION:**

A. An applicant for initial or renewal educator licensure or for adding an endorsement may apply for multiple licenses or endorsements through one application and pay one application fee. Subsequent initial or renewal applications for additional licenses or endorsements will require the payment of another full fee.

B. An applicant for initial licensure shall pay a single application fee. Additional application fees will not be charged when an intern license is changed to a five-year level 1 standard license after the applicant has completed the requirements for licensure.

C. An applicant whose license has been expired for more than one year must submit an initial application for a new license and pay the initial application fee established in Subsection A of Section 6.60.7.8 NMAC.

D. All application fees are non-refundable. [6-15-98; 6.60.7.9 NMAC - Rn, 6 NMAC 4.2.4.7.9, 10-13-00; A, 04-29-05; A, 10-31-07]

**6.60.7.10 EXEMPTIONS:**

A. An application fee shall not be charged for changing name or address, or for replacing lost or misplaced licenses.

B. An application fee shall not be charged to an individual who qualifies as being indigent. An applicant can qualify for relief from the application fee on the grounds of indigency by providing the PED with documentation which establishes that the applicant is not now, nor was in the previous year, the dependent of another person and that the fee represents more than three percent of the applicant's total income for the previous year.

[6-15-98; 6.60.7.10 NMAC - Rn, 6 NMAC 4.2.4.7.10, 10-13-00; A, 08-31-04; A, 04-29-05; A, 10-31-07]

**HISTORY OF 6.60.7 NMAC: [RESERVED]**