

## New Mexico Public Education Department/Student Nutrition Bureau

The New Mexico Public Education Department/Student Nutrition Bureau is in partnership with the U.S. Department of Agriculture (USDA) which administers the School Breakfast Program (SBP). Nationally, several million children start their day with a nutritionally balanced school breakfast. Schools that have started a breakfast program have reported improvements in student behavior and ability to perform in the classroom, enhancing the overall quality of the school experience.

### **Who can apply to participate in the breakfast program?**

Any school of high school grade or under recognized by the State of New Mexico as operating under public or nonprofit private ownership;

Any public or nonprofit classes of pre-primary grades when conducted in the aforementioned schools; and

Any public or nonprofit, private licensed Residential Child Care Institution (RCCI).

### **What qualifies a student to participate?**

Any student under age 21 who is enrolled in an eligible school or RCCI may participate.

Additional benefits may be available to a student when his or her guardian submits a Free and Reduced Price School Meals Application. Based on the household size and income, the student may be eligible for meals free or at a reduced price.

Schools may charge no more than \$0.30 for a reduced-price breakfast. Schools set their own prices for meals served to students who pay the full meal price (paid full-price), though they must operate their meal services as nonprofit programs.

### **What are the meal service requirements for breakfast?**

To be eligible for cash reimbursement, meals must be planned to meet the School Breakfast Program pattern requirements as follows:

8 ounces fluid milk, ½ cup fruit or vegetable (or full-strength juice),

**AND**

2 servings of grain/bread,

**OR**

2 meat or meat alternate servings (one ounce each),

**OR**

1 grain/bread serving and 1 ounce of meat or meat alternate

### **What reimbursement will the school or agency receive?**

The school or agency is reimbursed for each complete breakfast served to an eligible student. Reimbursement rates are applied based on the student's eligibility category paid full-price, reduced-price or free. The school is responsible for accurately counting the meals served to students daily by eligibility category.

### **What records must be kept?**

The following are required records that must be kept for three school years plus the current year:

Daily breakfast menus and production records;

Daily meal count and cash receipt worksheets (CN-6);

Free and Reduced-Price School Meals Applications;

Monthly inventories of food, labor and supplies;

Monthly records of program costs;

Verification records; and

Records of On-site Accountability Reviews (if more than one site).

To apply for the School Breakfast Program or to obtain additional information, please contact the Student Nutrition Bureau, 120 S Federal Pl, Room 105, Santa Fe, NM 87105, or, 505-827-1821.

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