

# PROCESSING FEES FOR NEW MEXICO LICENSURE

All fees must be made out to  
“New Mexico Public Education Department”  
on a Money Order/ Cashier’s Check.

**\* Personal checks will not be accepted. \***

## **Application Fees:**

<b>Support Providers</b> (Educational Assistants, Substitute Teachers, Health Assistants & Athletic Coaches).....	\$35
<b>Initial and Additional Licensure Application</b> (Teachers, Administrators, and Instructional Support Providers) .....	\$125
<b>Renewal Licensure Application</b> (Teachers [same level], Administrators, & Instructional Support Providers) .....	\$95
Adding Endorsement(s) to a Teaching License .....	\$95

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## **Dossier Fees:**

Teacher Licensure Advancement through Professional Development Dossier (PDD) or Online Portfolio for Alternative Licensure (OPAL)	
• Initial Submission .....	\$320
• 1 Strand Resubmission.....	\$110
• 2 Strand Resubmission.....	\$220
• 3 Strand Resubmission.....	\$320

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## **Criminal Background Check Fee(s):**

Background check through Cogent.....	\$44
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*NOTE: When registering with Cogent, you must select “**Teacher Licensure**” with ORI# **NM920140Z**, regardless of the type of license you are seeking. Failure to do so will result in a loss of your background check fee and a delay in the processing of your application. Applications will not be processed without a criminal background check done for “teacher licensure.”*