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# NEWS RELEASE

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## PED Announces 2013 Deadline for Notice of Intent for Establishing New Charter Schools in New Mexico

Santa Fe, NM - All potential applicants who wish to file an application to open a new charter school in New Mexico in the next fiscal year are required to file a notice of intent (NOI) with the New Mexico Public Education Department on or before January 8, 2013. Failure to provide the required written notice could result in the application not being accepted.

The Notice of Intent to Submit Charter Application must be submitted in writing to both the district superintendent where the charter school is proposed to be located and to the Public Education Commission regardless with whom the applicant wishes to apply. Notices of intent should be sent to the Public Education Commission in care of Ms. Linda Olivas, Division Secretary, Options for Parents, 300 Don Gaspar – Room 301, Santa Fe, New Mexico, 87501. Applicants need to check with individual school districts for where the NOI must be sent. The form for the notice has been revised since 2012, and can be accessed on the New Mexico Public Education website; <http://www.ped.state.nm.us/Charter/index.html>. Applicants are asked to review the memorandum discussing the new charter application process that can also be found on the NMPED website along with the form of the notice of intent.

NOTE – A LOCAL DISTRICT AUTHORIZER MAY ACCEPT OR EVEN REQUIRE A DIFFERENT FORM FOR THE NOTICE OF INTENT. IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT THE LOCAL DISTRICT TO DETERMINE WHETHER THE NEW FORM OF THE NOTICE OF INTENT TO SUBMIT A CHARTER APPLICATION IS ACCEPTABLE TO THE LOCAL AUTHORIZER.

The revised/updated PEC Charter School Application will be released in late January 2013. New applicant trainings are planned to be provided by the NMPED-Charter Schools Division (CSD) starting the end of January 2013.

An applicant may submit an application for a charter to either a school district in which the charter school is to be located or, if they wish to become a state-chartered school, to the Public Education Commission. The completed charter application may be submitted to only one authorizer – either the district OR the Commission. Regardless of an applicant's choice of authorizer, both the district and the Commission must be provided written notice of the intent to open a charter school by the January deadline specified above.

Current law provides that all applications for new charter schools must be filed between June 1, 2013, and no later than July 1, 2013 to be considered to begin operating in the following fiscal year. Therefore, the 2013 completed applications must be received by the local district or by the Commission by July 1, 2013. All applications to the Commission must be delivered to Ms. Kelly Callahan, General Manager for Charter School, Options for Parents, 300 Don Gaspar – Room 301, Santa Fe, New Mexico, 87501. Questions about these procedures may be directed to Ms. Callahan at (505) 827-6538 or [Kelly.Callahan2@state.nm.us](mailto:Kelly.Callahan2@state.nm.us).

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